



**NORTHSHORE LAKE VILLAS HOMEOWNERS
ASSOCIATION, INC.**

RENTAL/ GUEST FORM APPLICATION

Mail: _____ OR _____ Drop off:

**NORTHSHORE LAKE VILLAS HOA
KPG Accounting Services, Inc.
3400 Tamiami Trail N #302
Naples, FL 34103
Phone (239) 434-8866 Fax (239) 791-1187**

Please submit application at least 20 days prior to rental date. International renters: please allow up to 4 weeks for processing.

ATTACH THE FOLLOWING:

- Copy of Executed Lease
- Application Fee \$50.00 payable to KPG Accounting Services, Inc.
- Convenience Fee \$50.00 (if application package not received prior to 20 days from start of lease)
- Rental Fee of \$250.00 payable to Northshore Lake Villas Includes Background Check
- Background Check: Each applicant must submit a separate Background Check form (Spouse must also fill out a background check form)
UK renters will need to fill out the "UK Renters Background Release Form" as well.
- Copy of Drivers License(s)

I(We)hereby apply for approval to rent/ guest: Address:_____

Current Owners Name: _____

Occupancy Dates: From:_____ To:_____

PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION:

1. Full name of Applicant:_____ DOB:_____

2. Full name of Spouse:_____ DOB:_____

3. Home Address:_____

4. Telephone: Home:_____ Cell:_____

5. Email Address:_____

6. Employer:_____

7. Position Occupied:_____

8. The unit owner’s documents of Northshore Lake Villas Homeowners Association, Inc. provide an obligation of unit owners that all units are for single family residence only. Please state the name, relationship and age of all other persons who will be occupying the unit regularly. The applicants represent that the following information is true and correct and consent to further investigation concerning information provided. Applicants understand and acknowledge that PETS ARE NOT ALLOWED FOR RENTERS. The owners represent that the following information is true and correct, and consent to further investigation concerning information provided. The owners further certify that if the persons who will be occupying the unit are indicated as “Family” they meet the definition of “Family Members” as specified in Section 1.13 of the second amended and restated declaration of Neighborhood Covenants for Northshore Lake Villas.

Name	Relationship	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____

9. Person to be notified in case of emergency:_____

Address:_____ Phone:_____

10. Mailing address for billings and notices connected with this application:

Name:_____ Address:_____

City/State:_____ Zip:_____ Phone:_____

11. Vehicles to Be Parked on the Association Property:

Make/Model:_____ Color:_____ Year:_____ Lic.#_____

Make/Model:_____ Color:_____ Year:_____ Lic.#_____

12. I am aware of and agree to abide by the Community Association Documents and Rules & Regulations. I acknowledge receipt of a copy of the Association rules _____(**initial here**). (Property owner should provide buyer with the Community Association Documents or they may be obtained through Collier County. Towne Properties does not provide Association Documents.

13. I understand and agree that the Association, in the event it approves a lease, is authorized to act as the owner's agent, with full power and authority to take whatever action may be required, including eviction, to prevent violations by Lessees and their guests, in accordance with the Documents and the Rules and Regulations of the Association.

Applicant Date

Applicant Date

Applicant Approved Applicant Disapproved

Board Member / Property Management Date